



PCCM INTERNAL TENDERS BOARD

OPEN NATIONAL INVITATION TO TENDER

No.10/AONO/C.DSCHANG/CIPM-PCCM/2024 UNDER URGENT PROCEDURE OF 24/06/2024 FOR THE CONSTRUCTION WORKS OF THE HOUSING ESTATE OF TWENTY-FOUR (24) HOUSING UNITS, TYPE T2, T3 AND T4 IN TWO SEPARATE LOTS IN DSCHANG COUNCIL, MENOUE DIVISION, WEST REGION

FINANCING: PCCM budget, 2024 financial year and subsequent financial year.

1. Subject of the Invitation to Tender

Within the framework of the implementation of the Municipal Housing Construction Program aimed at improving the living conditions of the populations, the Mayor of DSCHANG Council, MENOUE DIVISION, WEST Region, hereby launches an Open National Invitation to Tender for the construction works of the housing estate of twenty-four (24) housing units, type T2, T3 and T4 in two separate in DSCHANG COUNCIL.

2. Nature of services

The works shall include in particular:

- Preliminary works and site installation;
- Additional earthworks;
- Foundations;
- Masonry - Elevations;
- Roofing and timber for the framework;
- Wood, aluminum and metal joinery;
- Plumbing and sanitation;
- Electricity / TV;
- Painting;
- Hard coatings;
- External works (VRD) and sanitation;
- Planting of trees and hedges.

The buildings to be constructed are presented as follows in accordance with the plans and models contained in Exhibit 14 of this DAO are:

- ❖ Lot 1: 01R+2buildings of 10 - type T2 housing and 02 - type T3 housing.
- ❖ Lot 2: 01R+2buildings of 10 - typeT3 housing and 02 - type T4 housing.

3. Execution deadline

The maximum time provided by the Project Owner to carry out the works which are the subject of this Invitation to Tender is eight (08) months for each lot from the notification of the Service Order to start works.

4. Lots

The works that are the subject of this Invitation to Tender include two separate lots.

- ❖ Lot 1: 01R+2buildings of 10 - type T2 housing and 02 - type T3 housing.
- ❖ Lot 2: 01R+2buildings of 10 - typeT3 housing and 02 - type T4 housing.

5. Estimated cost

The estimated cost of these services is **436 995 000 FCFA** broken down as follows:

- **166,300,910 FCFA for Lot 1;**
- **270,694,090 FCFA for Lot 2.**

6. Participation and origin

Participation is open on equal terms to all Cameroonian companies established in the Republic of Cameroon and meeting the conditions set out in the Special Regulations of the Invitation to Tender (RPAO), which are provided in Document No. 3 of this Tender File.

7. Financing

The works which are the subject of this Invitation to Tender are financed by the Budget of the Municipal Housing Construction Program (PCCM), 2024 Financial Year and subsequent financial year.

8. Bid bond

Each bidder must include in his/her administrative documents, a bid bond issued by a first class bank approved by the Ministry of Finance, whose list is provided in Document 12 of the Tender File, and amounting to

- **Three million three hundred thousand (3,300,000) CFA francs for Lot 1;**
- **Five million four hundred thousand (5,400,000) CFA francs for Lot 2.**

valid for **one hundred and twenty (120) days** beyond the deadline for the validity of bids.

9. Consultation of Tender File

The Tender File may be consulted as soon as this notice is published, during working hours, at the Secretariat General of DSCHANG Council and at the Service of Administrative Assistance and Contracts of the Partnership Projects and Programs Department (**DPPP**) located at the former Head Office building of **FEICOM, in MIMBOMAN**, Yaoundé.

10. Acquisition of Tender File

The Tender File may be obtained from the **Secretariat General of DSCHANG Council** and from the Service of Administrative Assistance and Contracts of the Partnership Projects and Programs Department (**DPPP**) located at the former Head Office building of **FEICOM, in MIMBOMAN**, Yaoundé, against payment of a non-refundable amount of **CFA francs Two hundred thousand (200,000)**, payable to **the Municipal Treasury of DSCHANG Council**.

When collecting the DAO, bidders must register and communicate their full address (telephone, e-mail, post office, fax, etc.).

However, in accordance with the provisions of point 82 of the Circular for the application of the Public Procurement Code, a bidder who has paid the costs of acquiring the tender to the Public Treasury following the difficulties encountered at the municipal revenue concerned, must present in its tender a duly drawn up bailiff's report and/or proof of the referral to the Mayor with a copy to the local administrative authority, to the ARMP and FEICOM against a duly signed and dated discharge.

11. Presentation of bids

Documents included in the offer shall be presented in three volumes, and placed in three envelopes as follows:

- Envelope A: comprising the administrative offer (volume 1);
- Envelope B: comprising the technical offer (volume 2)
- Envelope C: comprising the financial offer (volume 3).

All the documents provided in the offers (envelopes A and B) shall be placed in a big external sealed envelope bearing only the inscription of the said Invitation to Tender.

The documents of each offer shall be numbered in accordance with the order the Tender File (DAO) and separated by inserts of identical color



12. Submission of bids

Each bid drafted in French or English, in **seven (07) copies** including the original and six (06) copies, labelled as such, shall be submitted in a sealed envelope no later than **24/07/2024 at 02:00 pm**, against a receipt at the Service of Administrative Assistance and Contracts of the **Partnership Projects and Programs Department (DPPP)**, and should bear the following inscription:

**«OPEN NATIONAL INVITATION TO TENDER UNDER URGENT PROCEDURE
No.10/AONO/C-DSCHANG/CIPM-PCCM/2024 OF 24/06/2024 FOR THE CONSTRUCTION WORKS
OF THE HOUSING ESTATE OF TWENTY-FOUR (24) HOUSING UNITS, TYPE T2, T3 AND T4 TWO
SEPARATE LOTS IN DSCHANG COUNCIL, MENOUA DIVISION, WEST REGION
«TO BE OPENED ONLY DURING THE BID-OPENING SESSION»**

NB: Bids reaching after the closing date and time will not be received.

Bids must include a CD containing the digital version in Excel format of the detailed bill of quantities and estimates.

13. Admissibility of bids

As per the Special Regulations of the Invitation to Tender, the required administrative documents must be submitted in original copies or copies certified true by the issuing service or an administrative authority (Senior Divisional Officer, Divisional Officer, ...), or else they shall be rejected.

They must date not more than three (03) months prior to the date of the submission of bids or be issued after the signature of the Tender Notice.

Any incomplete bid, as per the requirements of the Tender File, namely the absence of the bid bond issued by a first-ranked bank approved by the Ministry in charge of Finance or failure to comply with the model documents of the Tender File, shall be declared inadmissible and rejected without any appeal.

14. Opening of bids

The bids shall be opened in two phases.

Administrative documents of the technical and financial bids shall be opened on **24/07/2024 at 3 p.m.** local time by the Internal Tenders Board of the **Municipal Housing Construction Program (PCCM)** at the former site of **FEICOM Head Office in MIMBOMAN YAOUNDE**.

Only bidders may attend the bid-opening session or be represented by a duly mandated person.

15. Evaluation criteria

a. Eliminary criteria

The eliminary criteria set out the minimum conditions to be met in order to be admitted to the evaluation according to the essential criteria. Failure to meet these criteria will result in the rejection of the bid.

These include:

- Absence or non-compliance of a document in the administrative file 48 hours after the bid-opening;
- False declarations or forged documents;
- Absence of the bid bond;
- Incomplete financial offer (absence of the list of unit prices, a unit price, bill of quantities and cost estimates and sub-detail of prices);
- Absence of a site visit attestation signed by the Project Owner or his/her representative; or a sworn statement signed by the bidder;
- Absence of a credit line of a minimum amount of CFA Francs one hundred million (100,000,000) (solvency attestation);
- Non-compliance of a part of the offer with the DAO model;
- Technical score below the minimum required threshold (70% i.e. 38 YES out of 54).

N.B: The bid bond and the banking attestation of the bidder must be produced in original, the other documents in original or certified copies. These administrative support documents must date less than three (03) months and conform to the DAO models. Else, they will be rejected.

b. Essential criteria

The criteria relating to the qualification of bidders will relate, on an indicative basis, to:

- Experience of the company's personnel (26 criteria);
- Availability of essential materials and equipment (06 criteria);
- References of the company (09 criteria);
- Financial situation of the company (04 criteria);
- Technical proposal and work schedule (04 criteria);
- Acceptance of the conditions of the contract (03 criteria);
- General presentation of the bid (02 criteria).

Only the bidders having obtained at least 70% (i.e. 38 YES out of 54) will be qualified for the rest of the procedure and will have their financial offer analyzed.

NB: The evaluation grid is Document 13 of this Tender File.

16. Award

The Contracting Authority will award the contract to the bidder whose bid has been found to be substantially compliant with the Tender File and who has the technical and financial resources required to perform the contract satisfactorily and whose bid has been evaluated as the lowest, including any discounts offered.

17. Validity of bids

Bidders will remain committed to their bids for **ninety (90) days** from the deadline for submission of bids.

18. The Administration on whose behalf the Contract will be entered into

Upon completion of the examination of bids by PCCM Internal Tenders Board, a works contract will be entered into between the successful bidder and the Contracting Authority, on behalf of DSCHANG Council.

19. Further information

Further information can be obtained during working hours from the Secretariat General of DSCHANG Council or FEICOM's Department of Partnership Projects and Programs at the following addresses:

- DSCHANG Council: P. O. Box: 169 DSCHANG; Tel. 677 74 29 06 / 696 78 71 23
- FEICOM: P. O. Box: 718 YAOUNDE, FEICOM 381, Street 4561 MIMBOMAN YDE IV, Tel: (237) 222 23 51 64 / 690 04 0132 / 694 28 66 04 / 696 98 01 95; Fax: (237) 222 23 17 59.

Done at DSCHANG, on **24 JUN 2024**

**The Mayor of DSCHANG Council
(Contracting Authority)**

Copies to:

- MINMAP/Menoua;
- ARMP/WEST;
- FEICOM/DPPP;
- CIPM/PCCM;
- Chrono/Archives.



Jacques Gabriel Kemie Tchabgo